

*Webinar on*

# **Stay Safe & secure by Building Error-proof Spreadsheets**

# Learning Objectives

- ☐ *When Excel goes wrong and doesn't tell you*
- ☐ *How to build in “warning lights” with conditional formatting*
- ☐ *Using worksheet and workbook level protection*
- ☐ *How Power Query can help you protect your data sources*
- ☐ *Text, time and date functions to turn what you get into what you need*
- ☐ *Building in texts and cross-checks to ensure your data stays right*



Does your organization rely upon spreadsheet data for decision support? Are there key workbooks in our organization that if they didn't work would cause havoc? Are you sure those spreadsheets are right? "I absolutely hate Excel," said one executive last year. Why? Because, in many cases, the data cannot be relied upon. What can you do?

#### PRESENTED BY:

*Melissa Esquibel began her career in audit and data security at a time when systems and hardware were kept in tightly secured boxes, and IT gatekeepers doled out functionality within a rigid systems architecture.*

Duration : 90 Minutes

Price: \$200

# Webinar Description

The worst error you can get in Excel is the wrong information. In this session, you'll first learn what can go wrong in your Excel workbooks that might deliver inaccurate information and how to prevent it. You'll discover ways to build integrity checks to make sure your data stays reliable. We'll cover the pros and cons of each protective measure, enabling you to make the right decision for your workbooks. From functions and formulas to tricks to clean up dirty data and detect duplicates, you'll pack your a toolbox full of useful techniques and strategies to make sure you get it right.

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# Who Should Attend ?

*Data Analysts*

*Business Owners*

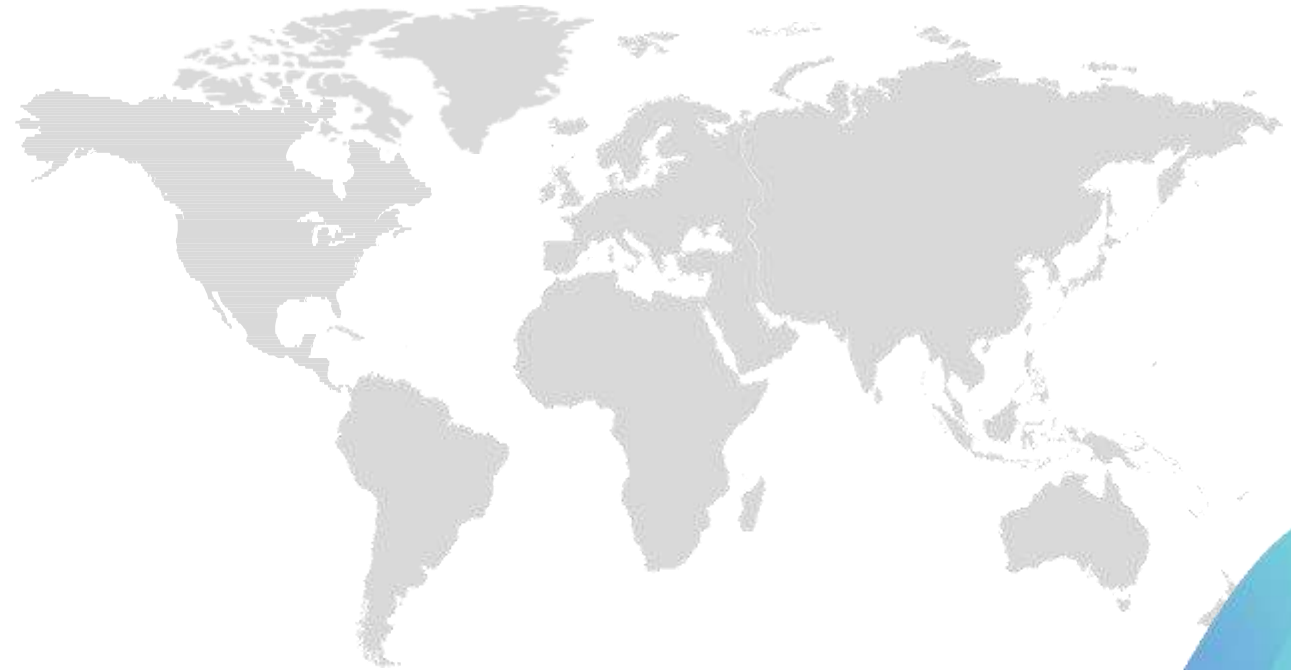
*Compliance Specialists*

*Human Resource Managers*

*Administrative Professionals*

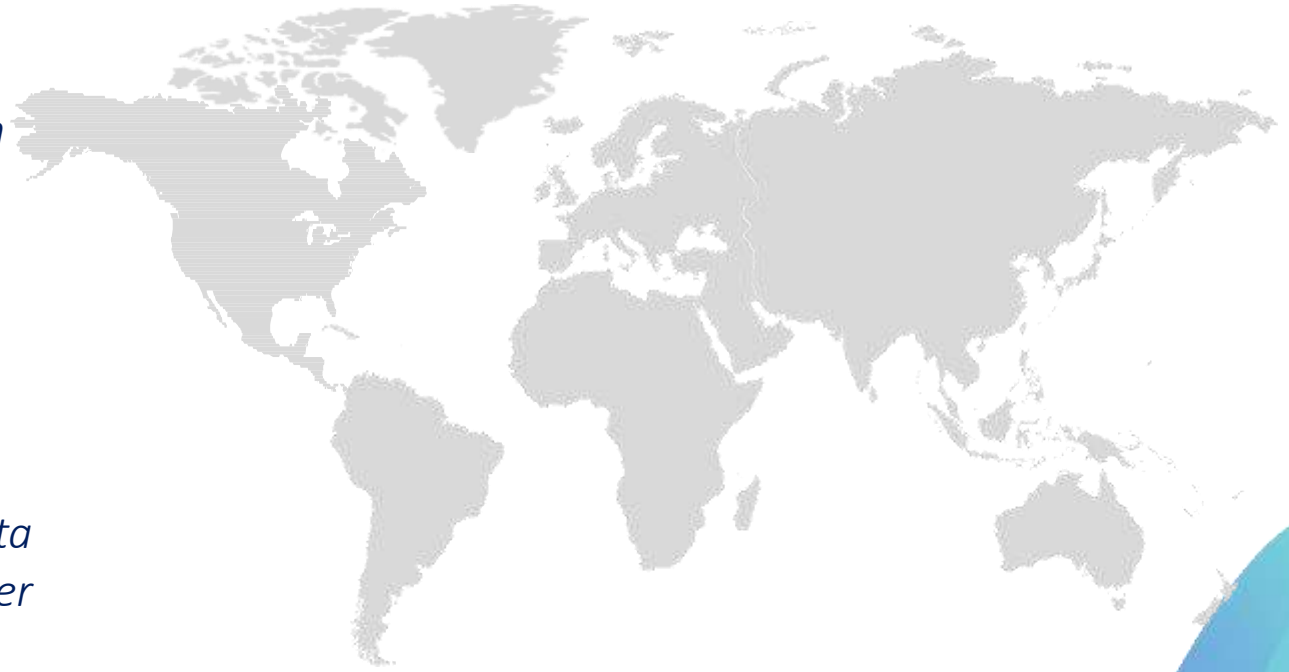
*Business Analysis*

*Financial Analysis*



# Why Should Attend ?

*If your spreadsheets and workbooks are relied upon to make critical business decisions in your organization, you don't want to get it wrong! But with all the copying and pasting and complicated formulas, how can you be sure you've got it right? And, once you do have it right, how can you keep it that way! There are many techniques that can be used in Excel to set yourself up for success with data integrity and protect important data from improper disclosure and modification.*



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